

## FDLE Announcement regarding Civil Workflow Control System

4/27/2016

The Florida Department of Law Enforcement (FDLE) has developed a new feature that will allow an individual or organization to perform a search to determine the status of an applicant livescan transaction. The Civil Workflow Control System (CWCS) serves as the FDLE automated applicant criminal history request system. The status of a CWCS transaction can now be provided from a search within the newly developed "Civil Workflow Control System Transaction Status Search". The only identifier needed to perform the search is the Transaction Control Number (TCN) which is generated at the time the applicant information and fingerprints are captured.

The "Civil Workflow Control System Transaction Status Search" is now available to the public at:

<https://web.fdle.state.fl.us/searchapp/tclookup>

Please ensure that you use a complete and accurate TCN for your search. This feature will only provide the status of CWCS transactions for a 6 month period. For this reason, if an invalid TCN is entered or the TCN is older than 6 months then the search will result in a response indication that the "TCN was not found in our database".

If you have any questions regarding the "Civil Workflow control System Transaction Status Search", please contact a customer service staff member within the FDLE CRIMINAL HISTORY SERVICES SECTION at (850) 410-1861 or via email at [APPLICANTCHECKS@FDLE.STATE.FL.US](mailto:APPLICANTCHECKS@FDLE.STATE.FL.US)